

Ms J Duncan
BA (Hons)
Head Teacher



Dear Parent/Carer,

Following the recent announcement regarding schools from the government, we are open for all families who wish for their children to attend during term time and over the Easter holidays.

This will be a reduced service but will continue to ensure the wellbeing, safety and care of all who attend. Please note that we cannot offer the same educational provision we would normally in the current circumstances. Children attending school will continue to have their school dinner as normal. For children on free school meals not attending, you may come to the academy and collect a packed lunch. Please let us know if you wish to access the packed lunch service by 12:00pm tomorrow (20th March 2020).

Transport have also agreed to continue their service during term time. If you would like your child to attend during the Easter holiday, you will need to transport your child to and from the academy. The academy will be open between 9:00am and 3:00pm.

If you decide you do not want your child to attend during the school closure period but change your mind, please let us know by 12:00pm the Thursday before the week you would like them to attend. This is so we can ensure we have the correct staffing ratios, organise catering and update transport. This is the same for the packed lunch service.

If at any time you need to self-isolate, please let both the academy and the transport team know so we can record the date that your child will be returning.

We understand that this is an unsettling time, but together, we will be able to manage this. We ask that you remain in contact with us so that we can ensure the continued safety of your children. Should we get to a stage where we cannot safely open, we will notify you of a closure by 7:30am that morning. Please keep checking the academy website and Facebook page for regular updates. To access information on the website, please click on the coronavirus update link on the home page.

If you have any questions please don't hesitate to ring

Yours Sincerely

Miss Jennifer Duncan

Headteacher



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