

Ms J Duncan
BA (Hons)
Head Teacher



Date: 6.10.2020

Dear Parents/Carers

Discovery Special Academy, has a vacancy on our Local Academy Committee for a parent.

We are looking for people who want to help with the learning opportunities of our children. Becoming a representative on the Local Academy Committee offers you the opportunity to make a real contribution to the life and work of the academy.

A copy of the terms of reference/responsibilities of the Local Academy Committee are available on the website. This role is different to that of a school governor and this is because we are an academy. The Local Academy Committee has oversight of community engagement, parental support and the curriculum offer to make sure it is broad and balanced.

There will be approximately 3 meetings per academic year, lasting no more than an afternoon, training and support will be offered should you be successful.

If you wish to nominate yourself as a parent representative, then please complete the enclosed form and return it to the academy office no later than 9:00 am on Monday 12th October 2020.

Any appointment is subject to a full DBS disclosure and should there be more than one application for any of the posts the Trust Board reserves the right to appoint.

If you have any queries regarding the committee and its work then please do not hesitate to contact me.

Jennifer Duncan

A handwritten signature in black ink, appearing to read "Jennifer Duncan".

Head Teacher



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