

Ms J Duncan
BA (Hons)
Head Teacher



07/02/22

Dear Parent(s)/Carer(s),

The safety of your child is of the highest priority to the academy and we work hard, through review and practice, to ensure our systems are as effective as possible.

Practising evacuation for fire alarms is a regular procedure within the academy and children are very used to this.

There are times that we may need to keep your child safe by staying indoors. This is invacuation, also known as lockdown. This may be due to a health risk (e.g. gas leak) or on the advice of emergency services (e.g. threat to safety by a person).

Over this term we will be talking to the children about staying safe inside and will be practicing this in our academy.

If you would like any further information or should you have any questions, please do not hesitate to ask a member of staff.

Yours sincerely,

A handwritten signature in black ink, appearing to read "J Duncan".

Jennifer Duncan
Headteacher



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