



Academy closure procedure

The decision to close the academy is for the Executive Head Teacher and is based on conditions at the academy, the health and safety of staff and pupils and in consultation with Local Authority school transport.

If the academy has to close, information will be available to parents/carers through the academy's normal communications channels including the academy website www.discoveryspecialacademy.org.uk , text service, Showbie and radio stations.

The academy is open unless one or more of the following announcements are made:

- Academy Website - A notice will be placed on the Academy website www.discoveryspecialacademy.org.uk if there is a site closure.
- Radio stations: BBC Radio Tees, Capital Radio and TFM - Local radio stations will be notified if there is a site closure.
- Showbie or a text message - We issue messages via 'Showbie' and text to inform parents/carers of site closure.

Please ignore anything you read on social networking sites such as Facebook and Twitter. You should presume Discovery Special Academy is open if there are no announcements via the above methods.