

13/05/22

Dear Parents

We have a new online payment and text messaging service called School Gateway

A new, free, smartphone app for parents is now available for download

This system is for online payments- e.g school meals and school trips

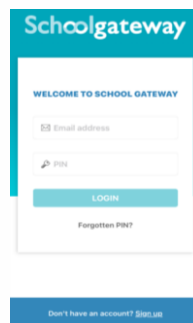
Please could you download this new app to your phone (it's free) as it will help us improve communication with parents.

The set-up process is simple and will take no more than a couple of minutes:

1. Search for "School Gateway" in the Apple App Store/Google Play or on your phone go to www.schoolgateway.com/apple (Apple) or www.schoolgateway.com/android (Android)

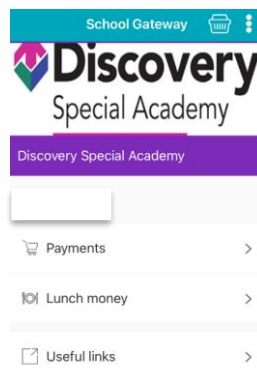
2. Install the app and if you are asked then say yes to **"Allow Push Notifications"**

3. When you launch School Gateway App for the first time, please select **'Don't have an account? Sign up'** at the bottom of the screen and enter the email address and mobile telephone number you have registered with the school



4. The system will send a PIN code to your phone; please enter this PIN code and the app will be activated for you.

As soon as you've got the app set-up, text messages we send you will appear in the app; you'll receive notifications/alerts as normal.



Ms J Duncan
BA (Hons)
Head Teacher



You can make payments for school meals and school trips using your bank card via the app.

If you've recently changed your email address or mobile telephone number, please let us know so we can update our records.

Thank you for your help.

Jennifer Duncan

Headteacher



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